



Date: May 20, 2013

To: Thomas J. Bonfield, City Manager

Through: Wanda S. Page, Deputy City Manager

**From: David Boyd, Finance Director
Lynette McRae, Purchasing Supervisor
Vicki Westbrook, Deputy Director of Water Management**

Subject: Bids – Term Contract for Liquid Sodium Hydroxide (2,000 tons)

Executive Summary

The contract under consideration will furnish/provide the City with its estimated two year requirements for Liquid Sodium Hydroxide. This chemical (also known as Caustic Soda) is used for the pH adjustment of drinking water.

Univar USA, Inc. of Morrisville, Pennsylvania was the lowest responsive bidder. The total cost of the contract is \$977,000.00. Funding for this contract is available from the operating budgets of the Water Management Department (5100P121.720300/ Brown Water Treatment Plant and 5100P122.720300/Williams Water Treatment Plant). There are no good alternatives to making this purchase. All bids received were competitive and within budget.

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by Univar USA, Inc. of Morrisville, Pennsylvania and determined they are in compliance with the Ordinance to Promote Equal Opportunities in City Contracting. There were no SDBEs to provide this product.

Recommendation

That the bid for the purchase of Liquid Sodium Hydroxide in the amount of \$977,000.00 from Univar USA, Inc. be approved and the City Manager be authorized to execute all relevant contracts; and,

That the City Manager be authorized to modify the contract before execution provided that modifications do not increase the dollar amount of the contract and are consistent with the general intent of the existing version of the contract.

Background

The contract under consideration will furnish/provide the City with its estimated two year requirements for Liquid Sodium Hydroxide. This chemical (also known as Caustic Soda) is used for pH adjustment of drinking water.

Issues/Analysis

The following bids were received for furnishing Liquid Sodium Hydroxide: (2,000 tons)

COMPANY		BID
Univar USA, Inc. Morrisville, PA	*	\$977,000.00 \$488.50/per ton
JCI Jones Chemicals, Inc. Charlotte, NC		\$1,108,000.00 \$554.00/per ton
Brenntag Mid-South, Inc. Durham, NC		\$1,243,320.00 \$621.66/per ton

*Recommended Bid

Alternatives

There are no good alternatives to making this purchase. All bids received were competitive and within budget.

Financial Impact

The total cost of the contract is \$977,000.00. Funding for this contract is available from the operating budgets of the Water Management Department (5100P121.720300/ Brown Water Treatment Plant and 5100P122.720300/Williams Water Treatment Plant).

SDBE Summary

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by Univar USA, Inc. of Morrisville, PA and determined they are in compliance with the Ordinance to Promote Equal Opportunities in City Contracting.

SDBE REQUIREMENTS

There were no SDBEs to provide this Product.

WORKFORCE STATISTICS

The workforce statistics for Univar are as follows:

Total Workforce	39	100%
Total Females	11	29%
Total Males	28	71%
Black Males	13	33%
White Males	14	35%
Other Males	1	3%
Black Females	1	3%
White Females	10	26%
Other Females	0	0%